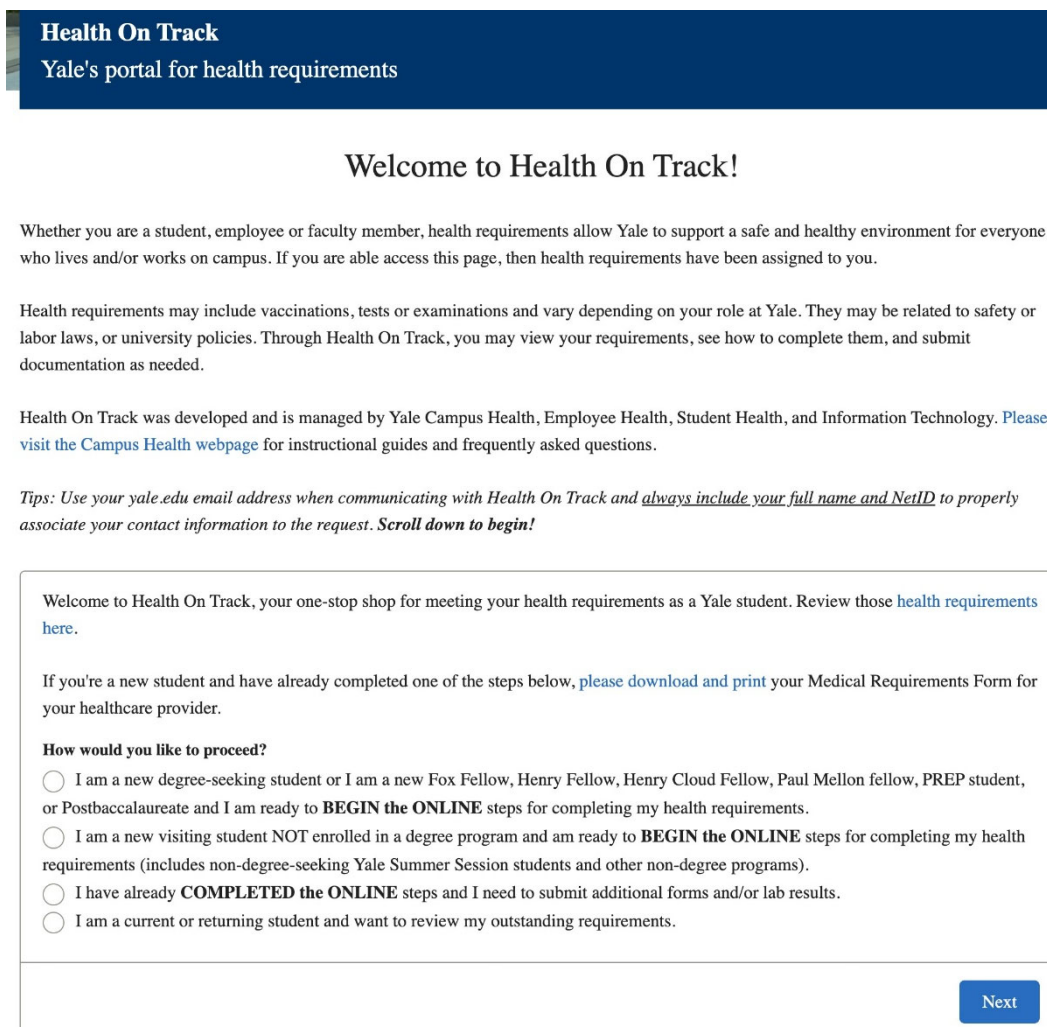


These instructions will help new students navigate the *Health On Track* application. Please read and follow all instructions carefully to avoid mistakes.

1. Login to *Health on Track* using your NetID at <https://healthontrack.yale.edu/s/>
2. Read all four options for selection and choose the most appropriate radio button based on your student status (see image below). If you are starting the process, this will be either option 1 or option 2.
3. Click “**Next**” to continue.



The screenshot shows the 'Health On Track' portal interface. At the top, a dark blue header contains the text 'Health On Track' and 'Yale's portal for health requirements'. Below this is a white section with the heading 'Welcome to Health On Track!'. The main content area contains several paragraphs of text explaining the purpose of the portal, the types of health requirements, and how to use the system. It includes a 'Tips' section and a form with a radio button selection for 'How would you like to proceed?'. The form options are: 'I am a new degree-seeking student or I am a new Fox Fellow, Henry Fellow, Henry Cloud Fellow, Paul Mellon fellow, PREP student, or Postbaccalaureate and I am ready to BEGIN the ONLINE steps for completing my health requirements.', 'I am a new visiting student NOT enrolled in a degree program and am ready to BEGIN the ONLINE steps for completing my health requirements (includes non-degree-seeking Yale Summer Session students and other non-degree programs).', 'I have already COMPLETED the ONLINE steps and I need to submit additional forms and/or lab results.', and 'I am a current or returning student and want to review my outstanding requirements.'. A blue 'Next' button is located at the bottom right of the form area.

4. Confirm your name, date of birth, and academic program.
5. Indicate if you are living on campus and if you have any other special circumstances.

6. If you were vaccinated in the United States, you may search state vaccine databases to locate records that might satisfy one or more requirements. **Note:** This option is only available for vaccinations received in the United States. Not all states are covered by the search. Outstanding requirements not satisfied through this search will need to be satisfied separately.
  - a. Select the state where you were vaccinated.
  - b. Enter your name at the time of your vaccination.
  - c. If you were vaccinated in multiple states, and/or would like to try a different name, click the **'Add'** button.
  - d. Click **"Next"** to begin the search and move on to the next form.

*Please allow up to 10 minutes for your vaccination results to return from your search, and up to 15 minutes for your **Medical Requirements Form** to be generated. It will be available in the My Documents tab on Health On Track.*

7. Complete the Student Health History Questionnaire (for students with access to Yale Health only) and the TB Risk Assessment Questionnaire. Health Profession Students will not be assigned a TB Risk Questionnaire and instead will be automatically assigned a TB test.
8. Click **"Next"** to move to the next section.
9. Review your Medical Requirements Form in the My Documents tab.
10. Review outstanding health requirements. If you have any outstanding vaccinations or other requirements, print the form(s) and take them to your healthcare provider to complete or collect additional documentation to verify the incomplete requirements.
11. After your healthcare provider has signed the form(s) or you have collected additional alternative documentation, log back into Health On Track and begin the upload process.
  - a. Select the option 3: "I have already COMPLETED the ONLINE steps and I need to submit additional forms and/or lab results."
  - b. Follow instructions for uploading documents to satisfy each remaining requirement.