

All first-time users of Health On Track will need to review and complete several User Consents.

Completing the User Consents is crucial for ensuring that permissions are clearly defined and documented. User Consents facilitate proper integration with other systems by guaranteeing that data sharing and usage complies with regulatory requirements and user expectations.

When you log in for the first time, you will be prompted to review and complete several User Consents. The Campus Health General User Acknowledgement is mandatory to use Health On Track. The other consents are optional and allow information sharing with other departments or systems and may allow SMS text communication. The optional consents can be updated at any time.

## Reviewing and Completing User Consents

1. Login to Health on Track using your NetID at <https://healthontrack.yale.edu/s/>. The consents dialog text box will appear. To begin reviewing the consents click **Next**.

**Note:** If the initial consents dialog box does not appear it means that you have already completed your consents. Steps for Updating your consents are included below.

2. The next dialog text box to display will include a summary of the consents that need to be reviewed and completed. The Health On Track General User Acknowledgement is required. The others are optional.

Review the information and click **Update My Consent** to proceed. A list of available consents will appear.

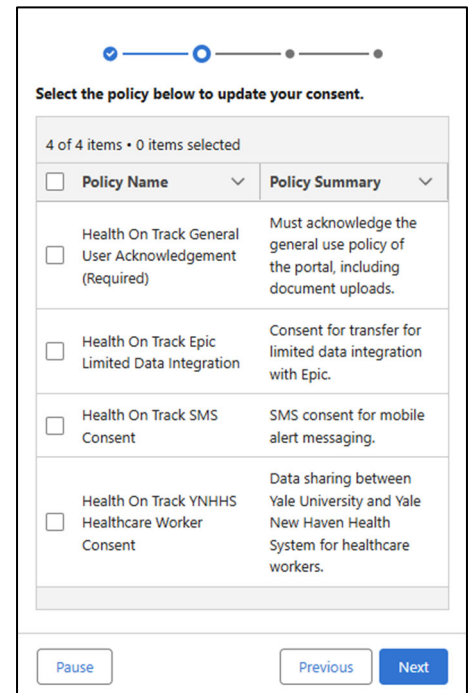
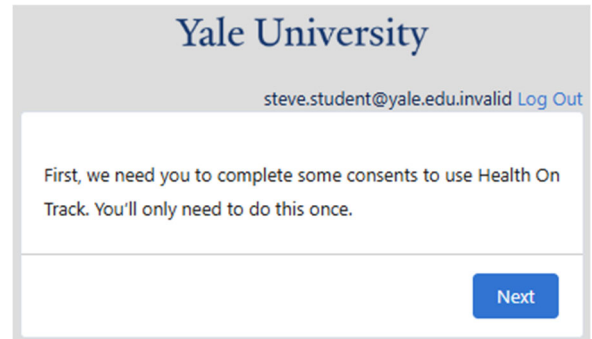
3. Select each policy to review and complete. Click **Next** to continue.

The first consent to review will be the Health On Track General User Acknowledgement.

4. Review the information. In the What Would You Like to Do drop-down, select **Opt-In to Health On Track General User Acknowledgement** then click **Next**.

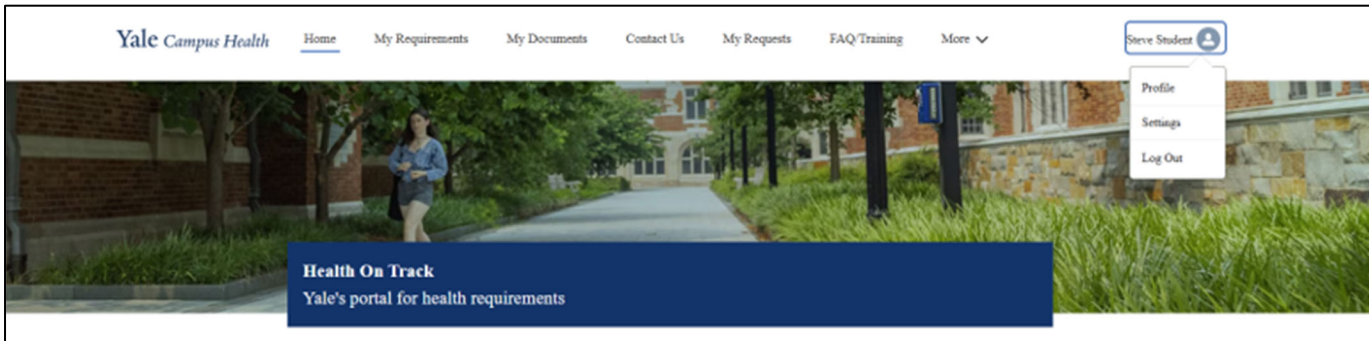
The Consent Updated Successfully text box will appear. Click **Next**.

5. Repeat for all remaining consents. After the last consent has been reviewed and completed, you will be taken to either the Student or Employee landing page.

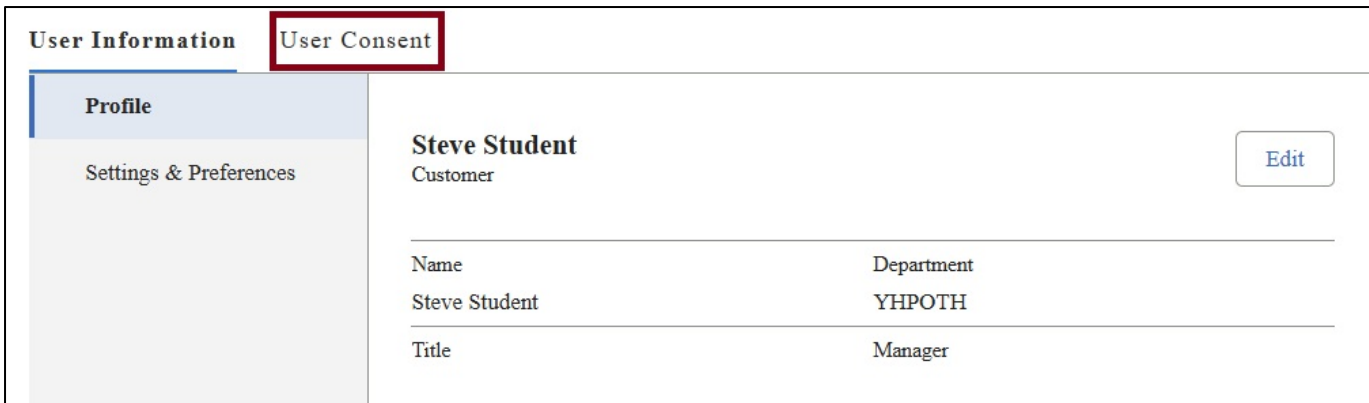


## How to Update / Change User Consents

1. Login to Health on Track using your NetID at <https://healthontrack.yale.edu/s/>.
2. Click on ***your name*** in the upper right.
3. Click on **Profile**.



4. Click on **User Consent**.  
All User Consent information will be displayed.



5. Scroll to the bottom of the page and click **Update My Consent**.



6. Select the consents you want to update and click **Next**.
7. Review the information and make selection from What Would You Like to Do dropdown, then click **Next**.
8. Repeat for all remaining consents you want to update.