Portal:
How to complete a requirement by setting up an appointment with Employee Health
1. Login to Health on Track using your NetID at https://healthontrack.yale.edu/s/

2. On the main page, you may see a window with the message “You have outstanding health requirements. Do you want to satisfy any of them now?” Press “Next” to begin submitting documentation for one or more health requirements.

3. Select either “Yes, Check My Epic Records” or “Do Not Check My Epic Records” then press “Next” to progress.

4. Select one or more health requirements to begin their completion. For the sake of this guide, Silica Medical Consult will be selected. Press “Next” to begin satisfying the selected health requirement.

5. Every health requirement has an introduction page describing the requirement and best way to resolve it. For a requirement like this, click the link “Employee Health” to setup an appointment. Once an appointment is made, return to Health on Track, and select “Silica Medical Consult” under the heading “What would you like to complete?” Press “Next” to progress.
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Silica Medical Consult

**Description:** Employees identified by Environmental Health and Safety as exposed to crystalline silica need medical screening every three years to reduce risk of adverse health effects and promote good work practices.

Contact Employee Health to schedule an appointment.

*If you have questions about this requirement or how to satisfy it, go to Contact Us.*

*What would you like to complete?*

- [ ] Silica Medical Consult

6. Check the box next to “I am confirming I have scheduled an appointment with Employee Health” to submit the requirement. Press “Next” to progress.

**Requirement Name: Silica Medical Consult**

You will not be fully compliant until Employee Health confirms your test or examination results.

- [x] I am confirming I have scheduled an appointment with Employee Health.

7. If done successfully, a message will display “Requirement information submitted for Silica Medical Consult.” Press “Next” to finish submission of your health requirement.
Questions about this course?

Contact:

Yale Campus Health, Health on Track Team
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